

✓ Foreign students document submission

✓ *Formulario para estudiantes extranjeros*

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Universitat de Lleida  
Escola de Doctorat

Plaça de Víctor Siurana, 1  
E 25003 LLEIDA (Catalunya)  
Tel.+ 34 973 70 20 43  
escoladoctorat@udl.cat  
www.doctorat.udl.cat

## Application for registration on doctoral programmes FOREIGN STUDENTS

### PERSONAL DETAILS

Surnames and First Name:

ID card / Passport / EU identity document no.:

Place of birth:

Date of birth:

Nationality:

Postal address for the purpose of notification:

Town:

Postcode:

Province:

Country:

Mobile tel.:

E-mail address:

### I APPLY FOR access to the doctoral studies and admission to the doctoral programme:

Name of the **doctoral programme**:

Name of the research line of PhD Programme published on the Doctoral School web

#### Doctoral thesis TUTOR

First name and surnames: Dr.

UdL Department

E-mail:

**Proposed doctoral thesis SUPERVISOR**, maximum two joint supervisors (if outside the UdL also indicate the university/institution of origin and identification number):

1. First name and surnames: Dr.

ID card/EU identity card/Passport

University/Research Centre, department (if UdL staff) and e-mail address:

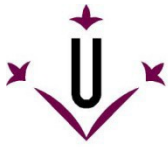
Country:

2. First name and surnames: Dr.

ID card/EU identity card/Passport

University/Research Centre, department (if UdL staff) and e-mail address:

Country:



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**Application for registration on doctoral programmes  
FOREIGN STUDENTS**

**PROVISIONAL TITLE OF THE RESEARCH PLAN - MOTIVATION LETTER (SHORT)**

**DEDICATION BY THE STUDENT TO THE DOCTORAL STUDIES**

Full time

Part time

**ACADEMIC DETAILS ACCREDITING THE ACCESS REQUIREMENTS**

**1. Master's degree:**

University:

Country:

Date completed studies:

**2. Degree prior to the master's degree:**

University:

Country:

**ADDITIONAL DATA (contribution of cross-referring data from these applications)**

1. I have applied for a predoctoral fellowship  Yes  No

Type:

Principal investigator of the project: Dr.

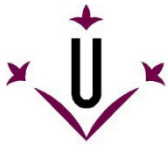
University/Research Centre, department (if UdL staff)

Date: \_\_\_\_\_

**Digital signature of the student**

(It is not necessary to sign if submitted through the electronic office of the UdL)

**Coordinator of the PhD Programme  
Doctoral School of the University of Lleida**



**DATA PROTECTION INFORMATION**

In compliance with the personal data protection regulations in force, we hereby inform you that:

- The Universitat de Lleida (UdL [University of Lleida]) is the controller for the processing of the personal data provided (the contact details for the controller’s representative are: General Secretariat, Plaça de Víctor Siurana, 1, 25003 Lleida, Spain [sg@udl.cat](mailto:sg@udl.cat). The contact details for the data protection officer are: [dpd@udl.cat](mailto:dpd@udl.cat)).
- The data will be used for the purposes inherent to applying for registration, of managing the data subject’s academic transcript and of ensuring the appropriate provision of teaching and of the rest of university services. Specifically, the processing purposes are:
  - a) Issuing of the Universitat de Lleida ID card
  - b) Admission to the doctoral programme
  - c) Registration on the doctoral programme
  - d) Creation of a udl.cat e-mail account and registration with the virtual campus and the RAPI
  - e) Applications for academic transcripts, for academic progress, for cancellations and for modifications of registration
  - f) Equivalence of foreign degree, if appropriate
  - g) Applications for academic record transfer
  - h) Application for the degree and for the diploma supplement
  - i) Management of the payment of the fees and the public rates for registration
  - j) Registration and defence of the doctoral thesis
  - k) Formalization of the doctoral charter.
  - l) Surveys on employability of university graduates undertaken by the University or other public administrations with authority in relation to quality of the university system
- The data included in administrative documents forming part of the academic transcript will always be retained. The remaining data will be destroyed once the link of the interested party with the UdL ends.
- The data provided are necessary to fulfil the University’s function to prepare to exercise professional activities and for artistic creation and, in general, to carry out the public service of higher education, as required by Organic Law 6/2001, of 21 December, on universities.
- The UdL will not transfer the data to third parties, except in the cases strictly provided for by law.
- You have the right to access your data; to request their rectification, erasure and portability; to object to their processing; and to request a restriction of their processing provided such actions are compatible with the purposes of the registration applied for, by means of an e-mail sent to [dpd@udl.cat](mailto:dpd@udl.cat). You may also submit a complaint to the Autoritat Catalana de Protecció de Dades (Catalan Data Protection Authority) via its online office (<https://seu.apd.cat>) or by non-digital means.

**INFORMED CONSENT FOR DATA PROTECTION**

**One :** I authorize the Universitat de Lleida to use my data to send me information about publications and activities in the university sphere..... Yes No

**Two:**

I authorize the Universitat de Lleida to transfer my data to the Foundation of the Universitat de Lleida in order to send me information about my activities ..... Yes No

**Three:**

I authorize the Universitat de Lleida to use my data to send me job opportunities from the University’s Job Bank ..... Yes No



## DOCUMENTATION TO ENCLOSE<sup>1 2</sup>

- 1) **Copy of Foreigner Identification Number (NIE), passport or EU document**
- 2) **[Doctoral programme tutor acceptance document](#)**
- 3) **Official university studies**
  - 3.1 **University Spanish official master's degree level studies, or equivalent:**
    - 3.1.1 Official university degree
    - 3.1.2 Studies completed in the EHEA (European Higher Education Area):  
Europass diploma supplement: official document which accompanies the aforementioned university degree, valid throughout national territory with standardized, personalized information for each university graduate, on the programme followed, the results obtained, the professional skills acquired and the level of their qualification in the national Higher Education system of the issuing country.
    - 3.1.3 Studies completed outside the EHEA (European Higher Education Area):  
Official academic transcript with grades and credits (specifying duration in academic years and the list of the subjects studied including, for each one, the course load and the grade obtained, and indicating the grading system).
  - 3.2 **University studies prior to the master's degree**
    - 3.2.1 Official university degree
    - 3.2.2 Studies completed in the EHEA (European Higher Education Area):  
Europass diploma supplement: official document which accompanies the aforementioned university degree, valid throughout national territory with standardized, personalized information for each university graduate, on the programme followed, the results obtained, the professional skills acquired and the level of their qualification in the national Higher Education system of the issuing country.
    - 3.2.3 Studies completed outside the EHEA (European Higher Education Area):  
Official academic transcript with grades and credits (specifying duration in academic years and the list of the subjects studied including, for each one, the course load and the grade obtained, and indicating the grading system).
- 4) **When accessing with official postgraduate university studies taken abroad it is necessary to provide**
  - 4.1 **[Application for declaration of equivalence of the postgraduate qualification to master's degree level](#)**
  - 4.2 Certificate from the foreign university where the master's course was taken, indicating: that these studies provide authorization for access to the research phase of the doctorate, in the country where this university is located and that they correspond to **[EQF Level 7 of the European Qualifications Framework](#)**.
- 5) **Curriculum Vitae**
- 6) **Translations and legalizations of the academic documents (degrees and official academic transcripts)**
  - 6.1 **[Consult Article 9.3 of the regulations on doctoral studies](#)**
  - 6.2 It is not necessary to translate the Europass diploma supplement issued in English.

<sup>1</sup> All of the documentation which is submitted for access and admission may be scanned copies of the original documents, but the certified copies or the originals to be certified must be provided at the time of registering for the doctorate.

<sup>2</sup> For studies completed at the UdL, it is only necessary to present the academic transcript which accredits the corresponding details.

Attachment of other complementary  
documents to this form

*Adjunción de otros documentos complementarios a  
este formulario*